



Adirondack Park Agency

LEILANI CRAFTS ULRICH
Chairwoman

TERRY MARTINO
Executive Director

MEMORANDUM

TO: Terry Martino
FROM: Kathy Regan
DATE: June 2, 2016
RE: Planning Division Activity Report for May 2016

This report reflects monthly activity of the State land and other planning staff within the Division.

APSLMP CONSULTATIONS

UMP Development/Review

- Completed reviews and accepted public comment for Wilmington WF and Hammond Pond WF UMP amendments.
- Conducted further consultation with Albany DEC staff concerning issues needing to be addressed within a team draft amendment of the 2005 Shaker Mt. WF UMP.
- Reviewed the team draft of a proposed amendment to the 2005 Vanderwhacker Mt. WF UMP.
- A team draft of the Chazy Highlands Management Complex Plan was reviewed.
- Completed review of the team draft Horicon Boat Launch Intensive Use Area UMP.

APA/DEC MOU Consultation

- Conducted four site visits as part of reviewing the drafts of four State land project proposals submitted by Regions 5 and 6 DEC staff for projects in the vicinity of Peck Creek, near Caroga Lake; Nine Corner Lake near Caroga Lake; Jamestown Falls on the Raquette River near South Colton; and the East Pond-Lost Creek trail in the Ha-De-Ron-Dah Wilderness near Old Forge.
- Completed review of a State land project proposal submitted by DEC staff for the construction of a new shower building at Lake Durant Public Campground.

- Plans for a shoreline stabilization project at Crown Point Historic Area were evaluated for consistency with Agency interpretation of Routine maintenance, rehabilitation, and minor relocation.
- Completed review of a State land project proposal submitted by DEC staff for the application of fire retardant coating on buildings at Camp Santanoni Historic Area.
- Completed review of a State land project proposal submitted by DEC staff for a trail relocation in the Wilmington Wild Forest.
- Completed review of a State land project proposal submitted by DEC staff for a trail relocation at the Mt. Van Hoevenberg Intensive Use Area.

Permit Review

- Reviewed a pre-application for a proposed campground and tourist accommodation in the Town Colton on Route 56 just north of Route 3. The project site is surrounded by Grasse River Wild Forest and adjacent to Hollywood Road multi-use trail.
- Assisted in the review of permit applications submitted by Region 5 DEC staff for the reclamation, with Rotenone, of two water bodies: Embury Pond in the St. Regis Canoe Area and Lost Pond in Taylor Pond WF.
- A proposal for the construction of a new road in the Kildare Recreation Easement was evaluated for conformity with the APA/DEC MOU for management of Conservation Easement lands.

WSR Rivers Review/Consultation

- Reviewed a DEC river area management plan for a portion of the Schroon River near North Hudson that involves projects proposed at Palmer Pond in Vanderwhacker Mt. Wild Forest.

APSLMP REVISION

State Land Classification

- Sent DEC staff a draft schedule for the upcoming classification action.
- Gathered parcel information for the upcoming classification action.
- Attended the Governor's announcement for the acquisition of Boreas Ponds that was held at Elk Lake.
- Met with DEC staff to discuss the classification of Department of Correction lands in the Town of Dannemora.

PARK POLICY AND PLANNING

Park-wide Recreation Planning

- Reviewed the draft Great South Woods report.
- Participated in a telephone conference of the Core Team of the Great South Woods Project.
- Participated in a meeting with DEC public campground Operations staff in Albany concerning upcoming assessments of existing boat launches at a number of campgrounds across the Park.
- Added further detail on the use of motorized equipment to an internal draft of the Mountain Bike Trail Development guidance.
- Participated in a meeting to develop a Minimum Requirement Analysis process in collaboration with DEC staff.

Invasive Species Control

- Reviewed DEC Draft Program Policy DLF-16-1 / Rapid Response for Invasive Species: Framework for Response.

Training/Conferences

- Attended the Adirondack Research Consortium conference in Lake Placid.

ADMINISTRATION (State Land Staff)

Reporting

- Submitted weekly and monthly reports.

Agency Coordination/Efficiency

- LEAN items
 - Reviewed list of subjects to be considered for Guidance documents.
 - Reviewed UMP template developed by the Department.
 - Participated in weekly LEAN conference calls.
 - Participated in Executive Reporting conference call. The purpose of this call is to report progress on objectives.

Training

- Completed State Mandated training modules.

Legal Support

- Provided administrative support for pending litigation.

HISTORIC PRESERVATION ACT REVIEW

- Reviewed proposed projects in the Towns of North Elba, Keene and Warrensburg.

May State Land Tasks Summary:

Task	Count	Year to Date
APSLMP Consultations	19	54
APSLMP Revision	4	15
Park Policy and Planning	7	21
Administration	14	70
Historic Preservation Act Review	3	17

GIS AGENCY PROGRAM ADMINISTRATION

Consultation

- Provided GIS technology information requested by Dale Appleton, Parks Victoria, Australia regarding the Agency's experience with our Stereo Analyst 3D system used for mapping wetlands.
- Provided a park GIS shape file of APLUDP/SLMP map data to Nicole LaBarge, Adirondack Research, Saranac Lake, consultant to the Lake Placid Land Conservancy. APLUDP/SLMP data current public version is from 2015.
- Provided Agency all-time Telecommunication Permit Site GIS data as requested by Mark Landgraf, CE-1, NYSDOT assessing communication capability along the Adirondack Railroad corridor.
- Provided information about real property tax parcel data to Executive Director Terry Martino on behalf of an information request from International Paper.
- Assisted as a member of the Planning Committee in the planning of the October 2017 Annual NYS GIS Conference to be held in Lake Placid.

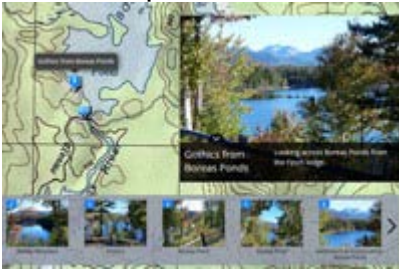
Data Management

- Conducted quality review of recent JIF and Enforcement business transaction mapping.
- Corrected missing polygon attribute data for wetland covertypes in the [Spring Pond Bog area](#). Posted corrections to the Agency Lookup System and public online [web map resources](#).
- Improved base map place name labels for lakes, [summits](#), and minor populated places used in the Lookup System.
- Began mapping electric utility corridors in the park from airphoto interpretation for base map improvement.
- Continued Adirondack Park Land Use and Development Plan Map GIS data improvement (re-mapping all land use boundaries to parcel data and documenting the regional boundary basis for all land use boundaries) in the towns of Long Lake, Indian Lake, Minerva, and North Hudson.

GIS MAP PRODUCTION

- Produced a [map of the Boreas Ponds](#), Casey Brook recent acquisitions for Agency Board members.
- Provided a map to the Adirondack Museum of state land and conservation easements in the park.
- Updated the Agency Arbor Day tree planting map for the celebration of Anne LaBastille.

- Produced an [online map](#) of photos taken last fall of the Boreas Ponds area recent acquisition.



LUA BOUNDARY/BLUE LINE INQUIRY

- Gabriels, Town of Brighton, Franklin County land use area delineation map and description between Resource Management and Moderate Intensity in to Sue Parker, Regulatory Programs.
- Whiteface Mountain summit Intensive Use area delineation map and description to Michael Cantwell, Bureau of Real Property, Region 5, DEC.
- Marble Mountain SUNY Albany ASRC State Administrative area delineation map and description to Michael Cantwell, Bureau of Real Property, Region 5, DEC.

MAP AMENDMENTS REVIEW

- Met with representatives from the Town of Essex to discuss a series of map amendments that the Town is considering requesting from the Agency. The amendments consist of 17 areas totaling more than 5,000 acres which would make the APLUDP map and Town zoning map match up more closely. The Agency has provided the Town with mapping assistance over the last 2 years as the Town has revised their zoning map and law.
- Met with the Charlie Harrington, Crown point Town Supervisor to discuss the map amendment process. The Town recently passed a resolution to request several map amendments. Staff is working with Town with to gather information that will be used in our review process.
- Sent out initial notification for a map amendment application received by a landowner in the Town of Minerva

STATE LAND CLASSIFICATION /RECLASSIFICATION REVIEW

- Assembled a list and began production of maps and statistics of state land pending classification properties and DEC recent acquisitions for an upcoming state land classification package.

WEB ADMINISTRATION/CONTENT MANAGEMENT

- Posted [public comment information](#) for the Hammond Pond Wild Forest UMP and the Wilmington Wild Forest UMP.
- Assisted Regulatory Programs with posting a recent public hearing notice.
- Fixed an error with a General Permit PDF application download.
- Updated [APLUDP/SLMP data](#) to the current 2015 public version.
- Updated information on the Agency's [FOIL page](#).

ADMINISTRATION (GIS STAFF)

- Attended state mandated online training for NYS Right to Know, Sexual Harassment, Internal Controls, and Fire Safety.
- Attended Agency Staff and Planning Staff meetings.

May GIS/Web Tasks Summary:

Task	Count	Year to Date
GIS Agency Program Administration	10	47
GIS Map Production	16	124
LUA Boundary/Blue Line Inquiry	6	1431
Map Amendments Review	3	5
State Land Classification/Reclassification Review	1	90
Web Administration/Content Management	5	31
Administrative Tasks	6	17

LOCAL GOVERNMENT SERVICES PROGRAM

Outreach

- **Lake George:** LGS and RASS Staff attended a public workshop regarding the Town of Lake George's Sanitary Code revisions.

- **Caroga:** Met with the Town Planning Board Chair, Town Clerk and new Code Enforcement Officer, to discuss the Town's ALLUP.
- **HEPA:** LGS and Economic Services staff participated in a public meeting for the Agency's HEPA with the Town and Village of Lake George.
- **HEPA:** LGS and Economic Services staff participated in a stakeholder meeting for the Agency's HEPA with the Town of Crown Point.

Correspondence and Consultations

ALLUPs (11)

- **Horicon:** Responded to an inquiry from the Town regarding signs.
- **Horicon:** Provided information to the Town regarding retaining walls.
- **Chester:** Provided the Town with information regarding the status of an enforcement case.
- **Horicon:** Provided information to the Town regarding the SEQR process.
- **Caroga:** Provided the Town with information regarding expansions of non-conforming structures.
- **Arietta:** Provided information to the public regarding the Town's ALLUP.
- **Horicon:** Provided the Town with information regarding a 1982 Agency permit.
- **Johnsburg:** Provided the Town with information regarding a 2006 Agency permit.
- **Hague:** Provided the Town with information regarding docks and marinas.
- **Colton:** Provided the Town with information regarding hunting and fishing cabins.
- **Caroga:** Provided the Town with information regarding the placement of an accessory building without a principal building.

Other Towns/Villages (1)

- **Au Sable:** Provided the town with comments on their draft zoning code.

Intra-Agency (2)

- **Enforcement:** Provided Agency staff with information regarding the Town of Chester's ALLUP.
- **Regulatory Programs:** Coordinated with Agency staff regarding a proposed project in the Town of Colton.

Inter-Agency (1)

- **NYS DOS:** Coordinated with DOS to provide the Town of Caroga information regarding prohibited uses

Agency-approved Local Land Use Programs (ALLUPs)

Amendments

- **Caroga:** The Town is currently in the process of rewriting its zoning code. The Town is working with the Fulton County Planning Office to prepare the document.
 - Status: Informal review process. Agency LGS and Legal staff have provided comments to the Town for their response.
- **Chester:** The Town has begun preliminary discussion to address needed amendments to its zoning code.
 - Status: Informal review process. Staff have offered to meet with the Town committee that will be tasked with drafting amendments.
- **Horicon:** The Town is proceeding with the necessary steps to request Agency-approval of its zoning code re-write.
 - Status: Informal review process with the expectation that the formal review process will commence prior to the August Agency meeting. Agency LGS and Legal staff continue to coordinate and provide guidance to the Town regarding the code.
- **Lake George:** The Town adopted new sanitary regulations prior to approval by the Agency. The new regulations replace A180, the Consolidated Health Regulations with the NYS Department of Health's standards in 75A.
 - Status: Informal review process. Staff attended workshops with the Town and working with the Town to start the formal review process.
- **Bolton:** The Town has been working with a consultant to update its zoning code.
 - Status: Informal review process. Staff have been notified by the Town's consultant that a revised version of the code is forthcoming.

Variances (5)

- **Bolton (1)**

Project [LV2016-0035] involved the construction of a deck over an existing patio and retaining wall. Relief was required from the Town shoreline setback and for alterations to an existing non-conforming structure. The Agency respected the findings of the ZBA and no further action was taken on behalf of this variance.
- **Chester (2)**
 - Project [LV2016-0033] involved the placement of a 3 x 7 foot double-sided LED sign. Relief was required from the Town sign requirements. The Agency respected the findings of the ZBA and no further action was taken on behalf of this variance.
 - Project [LV2016-0034] involved the construction of a two-car detached garage. Relief was required from the Town front yard setback. No further

Agency review of this variance was required since the project did not involve provisions of the Act.

- **Queensbury (2)**

- Project [LV2016-0027] involved the construction of additions to an existing non-conforming single family dwelling. Relief was required from the Town shoreline setback. This variance was reversed by the Agency.
- Project [LV2016-0037] involved a two-lot subdivision of a 6.97 acre parcel. Relief was required from the Town minimum road frontage and lot width. No further Agency review of this variance was required since the project did not vary provisions of the Act.

Summary of Local Planning Unit Program Accomplishments May 2016				
Reportable Items	Municipalities		Month Total	Year to Date
	ALLUP	Other		
Land use regulations reviewed	2	1	3	23
ALLUP amendments approved	0	--	0	1
ALLUP variances reviewed/reversed	5/1	--	5/1	43/1
Comprehensive Plans reviewed	0	0	0	1
Meetings with Town officials	2	0	2	21
Responded to land use planning inquiries	11	1	12	119
Training & Workshops provided	0	0	0	5
Intra-Agency local planning assistance	2	0	2	28
Inter-Agency Coordination	--	--	1	23
Coordination with Other Regional Organizations	--	--	0	16
<i>ALLUP - denotes "APA-approved Local Land Use Program"</i>				