



**ANDREW M. CUOMO**  
Governor

**TERRY MARTINO**  
Executive Director

**MEMORANDUM**

**TO:** Terry Martino, Executive Director

**FROM:** Robyn Burgess, Principal Adk Park Local Planning Assistance Specialist

**DATE:** July 8, 2021

**RE:** Local Government Services Activities for April, May, and June 2021

<b>Summary of Local Government Services Accomplishments April – June</b>				
<b>Reportable Items</b>	<b>Municipalities</b>		<b>Period Total</b>	<b>Year to Date</b>
	<b>ALLUP</b>	<b>Other</b>		
Land Use Regulations review/approved (note – reviewed total may include multiple reviews of same section or code)	<b>5/0</b>	<b>1/0</b>	<b>6/0</b>	<b>10/1</b>
ALLUP Variances Review/Reversed	<i>see separate report</i>			
JIFs Completed by LGS Staff	<b>83</b>	<b>0</b>	<b>83</b>	<b>149</b>
Comprehensive Plans Reviewed	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Meetings with Town Officials	<b>3</b>	<b>2</b>	<b>5</b>	<b>6</b>
Training & Workshops Provided/Email Notifications			<b>0/13</b>	<b>0/18</b>
Correspondence & Consultations	<b>47</b>	<b>6</b>	<b>53</b>	<b>85</b>
Intra-Agency Local Planning Assistance	<b>12</b>	<b>2</b>	<b>14</b>	<b>31</b>

**Agency-approved Local Land Use Programs (ALLUPs)**

**Amendments**

- **Bolton:** The Town proposed to adopt a local law for Short-Term Rentals and amend the definition of Guest Cottage and add a definition of Short-Term Rental to its Zoning Code. Bolton became an ALLUP in 1980.

- *Status:* Informal review. The Short-Term Rental local law will not require Agency review. The amendment definitions are expected to be approved via the Del Res.
- **Chester:** The Town is proposing several changes to its Use Table.
  - *Status:* Informal review. It is expected that this amendment will be eligible for approval via the Del Res.
- **Lake George:** The Town proposes an amendment to its ALLUP regarding Planned Unit Developments in their Hamlet areas. Lake George became an ALLUP in 1978.
  - *Status:* Amendment did not require Agency review.
- **Village of Lake George:** The Village is proposing two amendments to its ALLUP. The Village of Lake George became an ALLUP in 1985.
  1. The Village of Lake George proposes to add regulations for solar energy systems to its zoning code.
    - *Status:* Formal review, the Village requested approval of the amendment on June 28. Amendment does not require Agency review.
    - *Status:* Formal review, the Village requested approval of the amendment on June 28. Amendment qualifies for approval pursuant to the Del Res.
  2. The Village of Lake George proposes to adopt a Tree Care Ordinance.
    - *Status:* Amendment does not require Agency review.

**Variances (see separate report)**

**Park-wide Outreach (\*ALLUP)**

- **Chester\***
  - Met with the Zoning Administrator to discuss Town's Approved Program.
- **Hague\***
  - Attended meeting with local officials in Hague regarding the Town's ALLUP.
- **Horicon\***
  - Met with the new Zoning Administrator to discuss Town's Approved Program.
- **Crown Point**
  - Conference call with Town attorney & planning regarding proposed zoning.
  - Attended meeting of the planning committee.
  - Provided maps to the Town.
- **LGRB**
  - Attended April meeting via Zoom.
  - Attended May meeting in Long Lake.

- Attended June meeting via Zoom.
- **Emails to List**
  - Lake-George Lake Champlain Business Retention & Expansion Program
  - NYS Governor's Septic Grants
  - Tug Hill Commission
    - Spring Seminars
    - Clean Energy
    - Additional Webinars
    - Short Term Rentals
    - Black River Watershed Webinars
    - Ice & Snow Best Practices
  - NYS DEC – Regenerate NY Cost-Share Grants for Forest Landowners
  - North Country Regional Economic Development Council
    - CFA Notice
    - Council Webinars
    - Grant Sessions
  - North Country Symposium Notice
  - Adirondack North Country Association (ANCA) – Sell Your Business
- **Miscellaneous**
  - Attended Ice & Snow Best practices webinar
  - Attended Farming in a Changing Climate: Implications of Solar Installations on Agricultural Land Webinar
  - Attended Farming in a Changing Climate Implications of Climate Change on the Future of Agriculture Webinar
  - Attended Local Regulation: Enactment Procedure Webinar
  - Attended New York State's Clean Energy Goals and Local Governments Webinar
  - Presented to the Agency Board on Local Regulation of Solar at the May Agency meeting

## **Correspondence and Consultations**

- **Arietta\***
  - Discussed possible JIF amendment with applicant.
  - Discussed amended JIF & permit apps with applicant.
  - Discussed status of JIF with applicant.
  - Responded to questions from an applicant's representative regarding the variance referral process.
- **Bolton\***
  - Responded to questions regarding Amendments.
  - Responded to questions from the public regarding the construction of a single family dwelling.

- Responded to questions from the Town regarding a property.
- **Caroga\***
  - Responded to questions from the Town regarding accessory structures.
- **Chester\***
  - Provided information to the Town regarding lot configuration.
  - Provided information to the Town regarding the variance referral process.
  - Responded to questions from the Town regarding the amendment process.
  - Provided information to the Town regarding J2021-0403.
  - Provided information to the Town regarding J2020-0674.
  - Talked with JIF applicant regarding “J” determination letter.
  - Left message for applicant regarding details of JIF plan.
- **Chesterfield\***
  - Responded to questions for the Town regarding replacements in-kind.
  - Responded to questions from the Town regarding P1998-0172A.
  - Responded to questions from the Town regarding density.
  - Discussed possible JIF amendment with surveyor
  - Discussed campground proposal with CEO.
- **Colton\***
  - Responded to questions from the Town regarding P2020-0217.
- **Edinburg\***
  - Discussed JIF submission with applicant.
  - Discussed JIF submission with CEO.
- **Hague\***
  - Provided information to the Town regarding the variance rereferral process.
  - Responded to questions from the landowner regarding the variance reversal process.
  - Provided information to the Town regarding zoning enforcement.
  - Responded to questions from the Town regarding a proposed subdivision and density.
  - Responded to questions from the Town regarding site plan review.
  - Responded to questions from the landowner regarding the variance reversal process.
  - Discussed Variance referral process with applicant.
  - Discussed plans for JIF with Lake George Association.
  - Responded to email inquiry regarding Town variance and JIFs.
- **Horicon\***
  - Provided information to the Town regarding overlay districts.
  - Responded to questions from the Town regarding retail uses in Hamlet.
  - Discussed possible shoreline cutting violation with Town.

- Responded to CEO's inquiry regarding past permit conditions.
- **Indian Lake\***
  - Responded to questions from the Town regarding a Class B project.
  - Responded to questions from the Town regarding the Development Considerations.
  - Provided information to the Town regarding P2004-0305R.
- **Johnsburg\***
  - Responded to questions from the Town regarding P2006-0123.
- **Lake George\***
  - Provided information to the Town regarding Agency project P2020-0130.
  - Responded to questions from the public regarding a proposal involving wetlands.
- **Newcomb\***
  - Provided information to the town regarding the Town's Industrial Use Zone.
  - Sent requested past permit to CEO.
- **Queensbury\***
  - Discussed possible changes to JIF proposal with applicant.
- **Westport\***
  - Responded to questions from the Town regarding upland boathouses.
- **Willsboro\***
  - Responded to questions from the Town regarding wetlands.
- **Crown Point**
  - Responded to questions from the Town regarding Zoning.
  - Provided review to the Town on its draft zoning code.
- **St. Armand**
  - Responded to questions from the Town regarding junkyards.
- **Wilmington**
  - Responded to questions from the Town regarding docks.
- **Warren County**
  - Responded to questions regarding solar in the Adirondack Park.
- **Lake George Park Commission**
  - Responded to questions from staff regarding ALLUPs.
- **Enforcement** – coordinated with staff on the following enforcement actions.

- **E2021-0078 Minerva**
- **E2021-0033 Lake George**
  
- **Regulatory Programs** – coordinated with staff on the following projects.
  - **P2021-0043 Chester**
  - **P2021-0034 Caroga**
  - **P2021-0064 Lake George**
  - **P2021-0017 Willsboro**
  - **P2020-0130 Lake George**
  - **P2021-0069 Day/Corinth**
  
- **Jurisdictional** – provided information regarding the following jurisdictional inquiries.
  - **J2020-0982 Caroga**
  - **J2021-0324 Newcomb**
  - **J2021-0371 Lake Pleasant**
  - **J2021-0585 Lake George**
  - **J2021-0599 Johnsbury**
  - **J2021-0403 Chester**